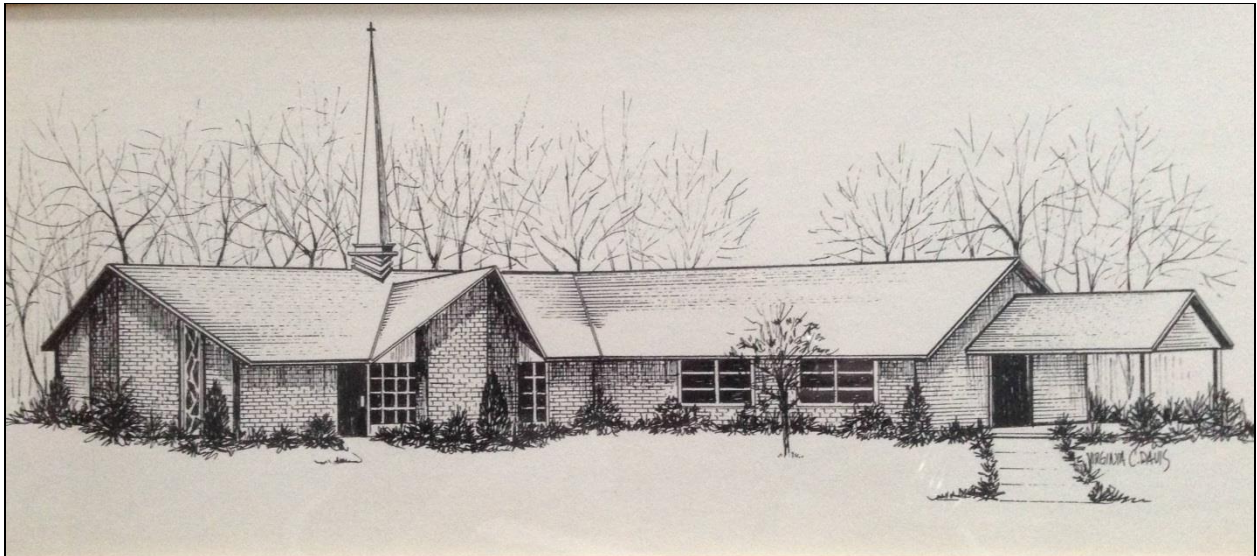


Trinity Presbyterian Church
105 Irem Road
Dallas, PA 18612
(570) 675-3131 Fax (570) 675-0691

trinitypress@frontiernet.net

Annual Report 2020



The Annual Meeting of the Congregation
January 24, 2021

**TRINITY PRESBYTERIAN CHURCH
ANNUAL REPORT TO THE CONGREGATION – 2020**

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Report of the Pastor
Report of the Clerk of Session

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Trinity Learning Center
Worship and Spiritual Growth

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Trinity Presbyterian Church – Clarence C. Givens, Jr., Treasurer
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TRINITY PRESBYTERIAN CHURCH
2020 CHURCH OFFICERS & SESSION COMMITTEES

Pastor- Moderator	Rev. Jennifer Ann Baer
Clerk of Session	Art Peoples
President, Board of Deacons	Karen Perzia/ Cindy Williams
Secretary, Board of Deacons	Cindy Williams/Tracey Chappell
Treasurer, Board of Deacons	Nancy Thomas
President of Corporation	Wayne Williams
Secretary of Corporation	Art Peoples
Treasurer	Clarence Givens
Assistant Treasurer	Karen Sassaman
Financial Secretary	Mari Johnson
Counters	Arthur J. Peoples Neil Morrison Grayson McKinley (Youth Assistant)
Director of Music	Pam Carroll
Treasurer Trinity Learning Center	Clarence Givens
Executive Director, TLC	Alice Bartlett
Executive Director, TLC	Alice Bartlett
Editor, <i>The Good News of Trinity</i>	Nicole Fleschut
Publicity Director, Trinity	Sandy Peoples
Women of Trinity, Moderator	Sandy Peoples
Women of Trinity, Vice Moderator	Mary Morrison
Women of Trinity, Treasurer	Carol Hobbs
Women of Trinity, Assistant Treasurer	Linda Baines
Women of Trinity, Secretary	Kate Pitkat
Trinity Men's Club, President	Ken Jones
Trinity Men's Club, Vice President	Open
Trinity Men's Club, Secretary/Treas.	Wayne Williams
2020 Audit Committee Chair	Karen Perzia, Chair
2020 Audit Committee	Debbie Cooper
2020 Audit Committee	Allyson Lord
Building & Property Committee	Mark Chappell
Kitchen Sub-Committee	Debbie Cooper, Chair
Endowment Committee	Clarence Givens/Sandy Peoples
Finance and Personnel Committee	Mary Jayne Leo Clarence Givens (Treasurer) Arthur J, Peoples, (Clerk of Session)
Nominating Committee	Arthur Peoples, Chair
	Warren Zarr

2020 CHURCH OFFICERS & SESSION COMMITTEES

Stewardship Committee	Cindy Williams
Trinity Learning Center	Alice Bartlett, Executive Director
Commissioner to Presbytery	Janet Hunt & all Elders
Memorial Wall & Memorial Garden	Carl Sgarlat Jr.

SESSION

CLASS OF 2020

Alice Bartlett
Ed Marchakitus
Kathy Stevens

CLASS OF 2021

Mary Jayne Leo
Jennifer Sgarlat
Kathy Stevens

CLASS OF 2022

Mark Chappell
Arthur Peoples
Warren Zarr

BOARD OF DEACONS

CLASS OF 2020

Richard Burkhardt
Janie Miller
Nancy Thomas
Tracey Chappell

CLASS OF 2021

Fred Hunt
Karen Perzia
Tom Pickett
Adam Reynolds

CLASS OF 2022

Linda Baines
Al Brown
Karen Sassaman
Cindy Williams

Trinity Presbyterian Church

Membership as of December 31, 2020

120

Necrology Report

∴
Ruth E. Glahn entered life eternal on April 14, 2020 at the Meadows Nursing and Rehabilitation Center, Dallas, PA.

Report of the Pastor

Dear Friends,

This has been quite a year. We have had our life together as a congregation disrupted by a pandemic, but we have learned how to worship in new ways and that the faithfulness and grace of God is greater than we had imagined.

We have worshipped:

- in our homes
- and at the church drive in style,
- we were even back in our sanctuary briefly
- and are now enjoying video worship.

Even in the midst of this pandemic we have been active in mission and ministry caring for our neighbors and friends:

- we made blankets for young children in foster care to have some comfort
- we packed meals for hungry neighbors near and far with Rise Against Hunger,
- we provided for the families of school children through the Deacon's Caring and Sharing program,
- we made Christmas stockings with hygiene items for teens in foster care
- our stitchers have kept providing beautiful items to comfort those in need

This year has challenged us to try new things beyond what we could have imagined and God has continued to richly bless us even as things have been difficult and even as things have changed. I am hopeful that 2021 will be a different year but so much of the good that we have used this year has been helpful for us as we seek to worship God in new ways and to be faithful.

Blessings

Pastor Jen

REPORT FROM THE CLERK OF SESSION

2020 ANNUAL REPORT

On behalf of the Session, it is a pleasure to reflect upon the many accomplishments of Trinity Presbyterian Church during 2020. It goes without saying that this has been a very unique year for all of us. The COVID-19 virus has had a great impact on Trinity, its members and the nation as a whole. We, as a Christian community, joined together with God's help and were able to deal with the challenges of the year.

Fortunately, in addition to pledges received from our members and guests, Trinity has been financially supported by funds from the Trinity Learning Center, Trinity Presbyterian Church Endowment Fund, the Frank Linden Howorth and Margaret James Memorial Fund, the Board of Deacons, the Women of Trinity and the Men's Club. Working together they assisted Trinity to off-set Trinity's financial shortfalls and support many of our mission activities. We can be proud of what we have accomplished and look forward to new and active year in 2021.

During 2020, Trinity accomplished the following:

1. Session held ten Regular Session meetings, nine Special Session meetings, Annual Meeting of the Congregation/Corporation on January 26, 2020 and a Joint Session and Board of Deacons meeting on February 16, 2020.
2. The Per Capita for 2020 has been set at \$35.00 per person. The total was divided among the Presbytery - \$23.65, the Synod of the Trinity - \$2.40, and the General Assembly - \$8.95.
3. Starting in March, we like so many other churches, were forced to be closed. Rev. Baer, Pam Carroll, Nicole Fleschut, Janet Hunt and so many more pulled together to develop on-line worship services and drive-in worship services followed finally by video services. The programs were well received by the members of the congregations and served to keep us all together during the COVID crisis.
4. **Angels behind the Mask** - When health care workers in our area needed more masks, several women from Trinity made more about making more than 1,500 masks in record time. The seven women who stepped up to meet the needs of this situation are: Karen Perzia, Nancy Williams, Cindy Williams, Barbara Rinker,

Meryl Davis, Carol Hobbs and Jenny Vehoski. Their recipients were most grateful for their gifts during this difficult time.

5. **Angels on the Move** – Recently Jim Snyder moved to the High Meadows Apartments. Mary, Tracey and Mark Chappell were the “Angels on the Move” that made it possible for Jim’s move to be completed. Jim loves his new home.
6. **Angel of Learning** - Janet Hunt is coordinating a women’s Bible study group which consists of 17 women from four different churches. The churches are the Church of the Palms, Sarasota, FL, Westminster in Roswell, GA, 360, Sarasota, FL and Trinity, Dallas, PA. The group is using the book Waiting, a Bible Study in Patience, Hope, and Trust by Sharla Fritz.
7. **Worship @ Home Program** - With the implementation of the COVID 19 restrictions, it became necessary to develop a stay-at-home ministry. Rev. Baer, Nicole Fleschut and Pam Carroll started the Worship @ Home program. The CD’s were distributed weekly by Meryl and Windsor Davis, Brandon Fleschut and Marianne and Wayne Williams.
8. On January 26, 2020, at the Annual Meeting of the Congregation/Corporation, the following actions were taken:
 - a) The following individuals were elected by congregation to serve as members of 2020 Nominating Committee: (1) Windsor Davis, (2) Carol Hobbs, (3) Marianne Williams and (4) Nancy Williams.
 - b) Rev. Baer expressed the appreciation of the congregation to the outgoing Deacons and Elders for their dedication and hard work. The Elder and Deacons who have completed their terms of office are Elders: (1) Clarence Givens, (2) Arthur Peoples, and (3) Wayne Williams, and Deacons (1) c. Don Kocher, (2) Cindy Williams, (3) Nancy Williams/Warren Zarr, and (4) Erin Yurko for the Class ending December 2019.
 - c) The 2019 Audit Committee submitted the Audit report reflecting that records of (1) Trinity Presbyterian Church, (2) Trinity Learning Center, (3) Trinity Building Fund, (4) Endowment Fund, (5) Deacons Fund, (6) The Women of Trinity, (7) The Men’s Club, (8) The Memorial Wall and Garden and were reviewed and found to be in good order and no discrepancies were found. The Congregation voted to accept the report submitted by the Audit Committee.
 - d) The congregation elected the following individuals to serve on the 2020 Audit Committee: (1) Allyson Lord, (2) Karen Perzia, Chair and (3) Debbie Cooper.
 - e) The congregation expressed their appreciation to the members of the 2019 Audit Committee, Allyson Lord, Karen Perzia, Chair and Debbie Cooper, for their dedicated service and hard work for Trinity.
 - f) The congregation approved the 2020 Terms of Call for Rev. Jennifer Baer in the amount of \$90,882.

g) Elder Clarence C. Givens, Treasurer, presented the Treasurer's Report (TPC) for 2020 to the congregation. The full report is included in the Annual Report.

9. On February 16, 2020 the Session appointed the officers and committee chairs reflected on the previous page.
10. In January 2020, the active membership of Trinity Presbyterian Church was 119.
11. During 2020, Janet and Fred Hunt continued to lead a new adult Sunday School Program for Trinity.
12. A special thank you to Fred Hunt for designing, developing and coordinating the sound system being used for the Drive-In Worship Service.
13. The Property Committee reported that the new lights have arrived at Trinity and have been installed. The new lights are energy efficient and will reduce our energy costs. A special thank you to Wayne Williams and Mark Chappell.
14. The members of the Board of Deacons, under the leadership of Karen Perzia, President, were very active in the life of Trinity. During the year they sent cards to the sick, acknowledged weddings, birthdays and special occasions, prepared the sanctuary for every worship service and communion. This included amending the normal church procedures to meet the requirements of the COVID virus. This required them to ensure that flowers were available for Sunday Service and the sanctuary was prepared for communion. A big thank you is due to these dedicated servants.
15. Once again a special thank you to our staff who have supported the church through their special talents: Nicole Fleschut, Administrative Assistant and Newsletter Editor; Clarence Givens, Treasurer; Mari Johnson, Financial Secretary; Art Peoples, Neil Morrison and Grayson McKinley, Sunday Offering Counter and Sandy Peoples, Publicity Chairperson. In addition, we wish to thank Meryl Davis and all who have helped make the Meals on Wheels project a success and Sandy Peoples for supervising the Food Pantry Projects.
16. The Women of Trinity provided a fellowship opportunity for all women in the church and our community. The group's activities and donations to others are supported by annual pledges by its members. They support many of the activities of other groups in the church, and many of its members are part of the Prayer Shawl Ministry. We thank Sandy Peoples, Moderator; Mary Morrison, Vice Moderator; Carol Hobbs, Treasurer; Linda Baines, Assistant Treasurer; and Betsy Fairchild, Card Ministry and the other women of Trinity that comprise this great group. In addition to the many items above, they provided a generous donation of \$1,065.00 to the general fund of the church.
17. The Session wishes to thank the Men's Club for their continuous service to Trinity during 2020. This year they have held dinners open to the public, assisted with setting up tables and taking them down for special events, and financially supporting

many church activities, including a generous donation of \$2, 000 to Trinity's general fund.

18. The Session also wishes to extend a special thank you to Pam Carroll for her service as the Director of Music, and the members of the choir. The choir has always been a welcome and most appreciated part of the Sunday Worship Service. We also wish to thank the Frank Linden Howorth and Margaret James Howorth Memorial Fund for supporting the special music programs during our Sunday Services throughout the year. We are especially appreciative of the excellent support and beautiful voice of Jessica Starcher.
19. The Frank Linden Howorth and Margaret James Howorth Memorial Fund, since its inception, has been a blessing to Trinity. During 2020, The Howorth Fund committed \$12,550 to projects dedicated to helping the church and our neighbors. This included \$3,000.00 support for the music programs of Trinity.
20. On March 20, 2020, the Session approved on-line giving utilizing the services of the Presbyterian Foundation. The foundation charges a 2 percent transaction charge. To date five members of the congregation are using this service. The program is available to all members and guests.
21. During 2020, the Session purchased two new computers and upgraded the Church-Windows software. The new computers were placed in Nicole's and Rev. Baer's offices. Elder Mary Jayne Leo evaluated the church systems requirements and made the upgrade recommendations. The upgrades included enhanced telecommunication requirements for the church.
22. The Session wishes to thank all who have contributed to the Endowment Fund. Through the efforts of this fund, we were able to supplement our Per Capita for Trinity, and support other outreach program in our community. Finally, this fund has donated \$30,300 to offset Trinity's operating budget to meet church obligations. This included \$1,300 to assist in the payment of our per Capita.
23. We also wish to thank Kathy Stevens for chairing the Fun and Fellowship Committee. Her committee continues to sponsor fellowship events during the year.
24. We wish to thank Clarence Givens and Nicole Fleschut for processing all the paperwork associated with the applications for the Federal Paycheck Protection Program. Under this program, we were able to apply and get accepted for a Small Business Administration program in the amount of \$39,700.00. These funds are strictly for payroll for a period of 24 weeks following the date June 15, 2020. Both Trinity Presbyterian Church and Trinity Learning Center are covered under the Program. As long as the money is disbursed for payroll purposes, the loan becomes a grant, which will be totally forgiven.
25. The Property Committee purchased all the equipment required for Trinity to be compliant with all the COVID-19 requirements. A special thank-you goes out to Mark and Tracey Chappell for making the sanctuary compliant to all COVID-19

requirements. We also thank all the members who stayed after services to help sanitize the church.

We are a body of dedicated Christians accomplishing many acts of kindness every year. The success of Trinity during the past year has been the result of the hard work, dedication and prayers of the entire family of Trinity. The Session thanks everyone for their support and dedication to God's work through Trinity. We look forward to 2021.

Respectfully submitted,
Arthur J. Peoples, Clerk of Session

Trinity Presbyterian Church Property Committee Report 2020

The property committee has accomplished numerous tasks in 2020 despite the COVID-19 19 Pandemic. In the spring of 2020, we were able to upgrade 50 fluorescent light fixtures to LED fixtures with the help of the Howorth Fund. We install automatic paper towel dispensers in the restrooms. We are still struggling with our exterior lighting in the rear parking lot trying to be good neighbors. In the fall of 2020, we welcomed Eagle Scout Candidate Jacob Nita to our facility to conduct his eagle project. He raised funds and solicited donations. He installed landscape lighting and mulch on the rear of the church and installed weed barrier and stone along the miracle building and parking lot. The crew cleared the brush along the rear parking lot also. He had a great crew of scouts, friends, family, and church members help with this project.

We have invested in disinfecting equipment and supplies to keep our members safe.

The Deacons of Trinity held a closet clean out! This was a great success; we cleaned the large closet off the miracle building and the Deacon closets in the sanctuary. We took temperature, wore masks, and socially distanced as much as possible. Thanks to all that attended and helped.

Some major repairs were made to the infrastructure of the church, We had to replace our well tank and sump pump. We will resume committee meetings in the 2021 calendar year once the COVID-19 restrictions are lifted.

Thank you to everyone that has supported and helped the Property Committee.

Sincerely,
Mark Chappell
Property Committee Chairman

Trinity Presbyterian Church - 2020 Endowment Fund Summary

Merrill Lynch checking account balance 1/1/20	\$19,687.12
Transfer from New Covenant Fund	15,000.00
Merrill Lynch – interest	<u>2.47</u>
Total checking account funds available	\$34,689.59

Disbursements to:

Trinity Operating Account	\$29,000.00
Trinity for Per Capita	<u>1,300.00</u>
Total donated to the church	\$30,300.00

Other disbursements:

Back Mountain Food Pantry	\$ 2,000.00
Dallas Rotary for children’s project	500.00
Merrill Lynch Service Fees	<u>80.30</u>
Sub-total	\$ 2,580.30

Grand total of disbursements	<u>\$32,880.30</u>
Checking Account Balance on 12/31/20	\$ 1,809.29

	<u>Vanguard Fund</u>	<u>New Covenant Fund</u>	<u>Total</u>
Market Value – 1/1/20	\$131,837.21	\$94,270.73	\$226,107.94
Dividends/Interest - 2020	2,365.85	1,925.06	4,290.91
Transfer to checking account	-0-	(15,000.00)	(15,000.00)
Gains/Losses/Appreciation	<u>21,847.71</u>	<u>12,028.46</u>	<u>33,876.17</u>
Market Value – 12/31/20	\$156,050.77	\$93,224.25	\$249,275.02
Plus Checking account balance brought down			<u>1,809.29</u>
Total Fund Value – 12/31/20			<u>\$251,084.31</u>

Respectfully submitted, Sandra J. Peoples, Chairman/Treasurer

Other committee members during 2020: Clarence Givens, C. Don Kocher, Al Brown, Janet Hunt

Finance

Members during 2020: Mary Jayne Leo, Chair Lady, Arthur J. Peoples, Rev. Jennifer Baer & Clarence Givens.

A potpourri of Trinity Presbyterian Church's Financial Miscellany follows:

- Weekly Building Fund Pledges combined with special pledges for building activities amounted to \$6,782, of which \$4,521 was received from Howorth Fund.

- 2020 Per Capita mandated by Lackawanna Presbytery:

143 Members at \$35.00	\$5,005
Received from 74 members – 52%	(\$2,589)
Funded by TPC Endowment Fund – 26%	(\$1,300)
Funded from TPC Treasury – 22%	<u>(\$1,116)</u>
	0

- Initial Offering – Purpose is to pay for cost of pledge envelopes.

Cost of envelopes	583
Received from congregation	538

- Trinity Learning Center – As normal, fulfilled its 2020 rental obligation of \$36,540.

Capital Expenditures –

Interior Lighting	3,912
Two Computers	3,218
Water Tank & Pump	2,056
Online Streaming & Sound Equipment	2,022

Noteworthy Receipts:

Endowment Fund	
TPC – Operating Expenses	29,000
General Mission	
Per Capita	<u>1,300</u>
	30,300
Men's Club	<u>2,000</u>
Women of Trinity	<u>1,065</u>

On May 19, 2020, Treasurer with the aid of Administrative Assistant, applied for a \$39,700 grant from the Federal Paycheck Protection Program (PPP) to be used only for payroll of TPC and TLC. The 39,7000 was received June 15, 2020 and subsequently expended for payroll until December 31, 2020. Additionally, Treasurer and Administrative Assistant applied for and received a \$20,000 grant to from the Luzerne County Covid-19 Grant Program which covered certain qualified expenditures for the period March 1, thru December 31, 2020. The same two individuals are presently completing that requirement. Not finished yet. Currently the same individuals are again preparing another application to the second Federal PPP program which is about another 39,000 providing TPC qualifies for the program. That qualification; TPC must prove that 2020 gross receipts were 25% lower than the same quarter or period of time in 2019.

Respectfully submitted,

Finance Committee – Mary Jayne Leo, Chair Lady

Rev. Jennifer Baer

Arthur J. Peoples

Clarence C. Givens, Jr., Treasurer

FINANCE & PERSONNEL: Ruling Elder Mary Jayne Leo

- Clarence Givens, Treasurer, and Nicole Fleschut, Administrative Assistant, prepared and submitted documentation for the Federal Payroll Assistance program; the grant, if accepted, is for \$38,000.
- On April 10, 2020, the Howorth Fund provided Trinity with \$6,000 for the new lights (\$4,500) and \$1,500 for Pastor's Discretionary Fund.
- The Online Giving Program, which is operated by the Presbyterian Foundation, is fully operational. The foundation charges 2 percent of each donation. Vanco Services is the collection agent for the Presbyterian Foundation; funds are transferred to our Luzerne Bank account on a monthly basis.
- An assessment of Trinity's two computers was performed due to performance issues and operational need. One computer had to be replaced immediately; the second computer replacement was delayed until the first replacement was completed. Quotes for computers and software upgrades were obtained and replacements were obtained.
- An assessment of the Trinity's telephone system and services was performed and it was determined that the old system could not be used. Four of the Commonwealth telephone lines were ported over to Comcast service and Comcast telephone and Wi-Fi service was installed. This update/change is saving Trinity approximately 50% per month and also, providing better service.
- There have been changes to our donation counters. Art Peoples will remain in his current position as counter and will be accompanied by the new counter volunteers as they learn this new position. Art Peoples will provide the necessary training to the counters after we return in house worship services. Three individuals have volunteered: Nancy Thomas, Cindy Williams and Kenneth Jones.

Outreach/ Mission Committee

2020 Annual Report

Chairperson Outreach: Jennifer Sgarlat

Members: Nadine Drier, Jen Baer, Nancy Thomas, Tracey Chappell, Cindy Williams, Kathy Stevens, and Beth Davis

Chairperson Mission: Ed Marchikitus

Member: Barb Rinker

In 2020, the outreach and mission committees worked closely with each other in order to promote awareness of the church and serve the community.

We began the year as scheduled with our monthly First Friday events. In January, we had a Pictionary and Popcorn night. We made Valentine's Day treats in February using assorted items and covering them with chocolate. March was our last Friday event in 2020, with a festive St. Patty's day craft and story.

During the pandemic the committees found ways to serve the community. We donated knot blankets to the Luzerne County Victims Resource Center in the Spring and collected Back to School Supplies for them this summer. In the Fall, we were excited to be able to do contribute to the success of our Rise Against Hunger Event where we packed 10,000 meal packets. This winter our committee also worked in conjunction with the Trinity Presbyterian Knitters group and with funds from the Howorth Committee to donate 40 hats, scarves, and cosmetic items to teenage foster children through Luzerne County Children and Youth.

We would like to thank the congregation for their support and donations throughout the year, and we look forward to continuing our work in 2021.

Trinity Learning Center- 2020 Annual Report

September 2020 was the 48th year of operation of the Trinity Learning Center under the direction of the Trinity Learning Center Advisory Board. The Advisory Board is comprised of congregation members Elizabeth Fairchild, Charla Pilger, Allan Hobbs, Deb Cooper and Jane Miller, Emeritus. Alice Bartlett was appointed by Session and serves as Executive Director. Clarence Givens serves as Treasurer. Diane Kerestes is the Director of the Trinity Learning Center overseeing a staff of five teachers and five aides.

The TLC Advisory Board usually meets on seven scheduled dates, but because of Covid-19 several meetings did not take place. The average enrollment for our preschool has been usually 80 students. After the school had to shut down in early March the enrollment dropped to 25.

The Trinity Learning Center pays a monthly rent of \$3045. To Trinity Presbyterian Church. This past year the Learning Center has faced a challenge paying this rent because of the decline in enrollment.

The Reading Mentor Program was continued. It encourages members of the congregation and special guests to read to the children. The Advisory Board would like to thank those who read: Rev. Jennifer, Meryl Davis, Barbara Rinker and Linda Baines. Other months readers were scheduled but had to be canceled.

Many of the activities that were usually held had to be canceled, but here is a list of those activities Mrs. Kerestes and staff managed to conduct: Meet the Teacher Night, children planted pumpkin seeds in the playground and the next morning small pumpkins had grown where their seed had been planted, (the children were amazed!!) they then decorated their pumpkins, for Halloween the classes paraded around the playground while their parents and other watched from outside the fence surrounding the playground, and in November they were treated to chicken nuggets and fries donated by a TLC family for their Thanksgiving Luncheon.

While it has been a challenging year Diane Kerestes and members of the staff have risen to the challenge. They provided lessons, activities and projects in packets to be picked up the Tuesday of each week. Teachers recorded stories for the children that were then emailed to their homes for children to watch.

On behalf of the Advisory Board and myself I want to thank Allan Hobbs for the many things he does for TLC and the Howorth Fund for paying for air purifiers placed in each classroom.

Thanks to the members of the Activity Board for their service and dedication to TLC and special thanks to Director Diane Kerestes and the staff for all they do and have done to make the Trinity Learning Center a healthy, secure, pleasant and wonderful place for children to begin their educational experience.

Respectfully submitted,
Alice Bartlett Executive Director
Trinity Learning Center

Worship and Christian Education

This year has been a challenge in different and exciting ways for all of us. We have missed in-person worship and seeing all our friends, but the arrival of Covid-19 has also given us new perspectives and energized us to find new ways to worship and offer education opportunities.

At our first meeting, we had all kinds of plans for new programming, workshops, small groups, and education opportunities, but we very quickly had to shift gears to what was going to be possible in the time of COVID-19. We went through our check list several times during the year and decided to focus on the following:

Email Survey: A survey went out concerning feedback on our on-line services with follow up calls made by Meryl and Alice.

Prayer Chain: Our prayer list was updated and Alice Kocher agreed to be our coordinator.

VBS: Many hands made a VBS program come together for our children. Lessons were recorded along with games and “how-to” craft sessions. These were posted on Facebook and on cd’s. Craft materials and lesson handouts were distributed for each child.

Adult Education: Several of our ladies participated in a women’s bible study on Zoom with ladies from Church of the Palms Presbyterian in Sarasota, FL. and Northminister Presbyterian in Roswell, GA. The study was called, *Waiting, a bible study on Patience, Hope and Trust*. The movie *I Still Believe* was shown drive in style and enjoyed by those who attended, but it was decided to discontinue the movies due to the low attendance.

Children’s Sunday School: Boxes of lessons and activity books were distributed for each child with summer programming. Fall programming was discussed at length with Pastor, and we just were not ready for in person programming. Our third graders were presented with Bibles, and our little ones received Bible story sticker books on the men and women in the bible. Our older students received devotional books they can use each day. It is our hope to set up a committee to study Sunday school programming for our children in the future and possibly forming a youth group. Children’s sermons have continued every Sunday. Our children also worked on a virtual Christmas pageant.

Technology “Know-How”: Sessions were scheduled on Sundays after church for the month of August. Instruction on email and zoom was provided.

Worship: During the COVID-19 outbreak, audio on-line worship was quickly established and cd’s of the service were distributed each week as needed. As soon as the weather improved, we were able to have drive in church in the parking lot. We invested in equipment that could be used, not only for worship, but other events in the future. Fred Hunt coordinated the set-up and training of the electronics. It was great to see each other once again, if only at a distance. In October, we also had our first Blessing of the Animals service which was well attended by our furry friends, and we compiled a long list of precious pets to pray for God’s blessings. At the end of the month, we met to discuss the possibility of in-person church. We briefly enjoyed being together in the sanctuary, but returned to drive-in church once again and then to videotaped services for Christmas Eve. We also continued our on-line services for the entire year and will continue to do so in the future. We are looking forward to live stream worship as soon as additional equipment is purchased and training is complete.

Spiritual Formation: As part of growing in our faith, spiritual practices became a monthly focus for the whole family. In September, we focused on the discipline of mealtime grace. In October, our

practice was lectio Divina. Scriptural passages were recorded on our website and again cd's were distributed as needed so that we could engage deeper with scripture. In November, we focused on thanksgiving and gratitude for all the blessings God has given us with our gratitude jars and fall leaf banner. With the coming of advent, we purchased weekly devotional resources and asked congregants to take pictures of their nativity sets to share in our bulletins and newsletter.

Special Meetings: A special meeting of the worship committee was held with Pastor to discuss the reopening of the church and the guidelines we needed to follow in order to do so. Members were given a copy of two articles on reopening and music from The Presbyterian Today magazine along with a copy of the book The Post-Quarantine Church which will be used for discussion in the future. A church covenant was outlined and taken to session for input and approval. After approval, a special edition of the newsletter was sent out to all members containing all the information imposed by the Commonwealth of Pa and recommendations from our local Presbytery along with step-by-step instructions for registering for weekly worship services. Our first in-person worship service was held on Nov. 1, All Saints Day and drive-in church was still available in the parking lot.

Music: Pastor Jen worked with Pam to make sure musical selections and solos were still part of our posted website services and during drive in church we listened to recorded and in-person solos. When in-person church resumed, we once again had our soloists join us in the sanctuary.

Many thanks go out to our worship team (listed below), to all the liturgists for 2020, and to Fred Hunt for technical help and Mark Chappell for our wonderful advent wreath on the church lawn. Thank you to all those who helped ready the VBS materials and those who helped with our spiritual practices. It takes many hands to worship our Lord and each of us is called to share our gifts and talents. Let's look forward to 2021 with gratitude for all his gifts to us. God Bless.

Committee Chair: Jan Hunt

Members: Alice Kocher, Meryl Davis, Nancy Thomas, Erin Yurko and Sharon Davis

Publicity

This past year has been challenging and different from any other year from a publicity perspective, but within the church, we still managed to keep as many traditions alive as possible. We just had to get creative. Many of our events could not be advertised to the public because of the state-mandated limitations on how many people we were allowed to have in our building at any one time. The creativity of switching to outdoor and drive-through services and events helped us stay in touch with our faith and one another. We wish to express a big and heartfelt thank you to our Administrative Assistant Nicole Fleschut for keeping us informed via the monthly church newsletters and the bulletin announcement inserts.

Ordinarily throughout the year, numerous articles, photographs and captions are submitted to the local newspapers and our church newsletter regarding the services and activities at Trinity Presbyterian Church and the events at our Trinity Learning Center. Trinity is also included in those newspapers that have special and seasonal listings of church services in the area.

We also create paid ads in the area newspapers for the Christmas and Easter seasons and other special events. We send photographs to our social media editor for our web site and Facebook.

We all hope and pray that 2021 can be a time of returning to our "open door" policy of inviting our neighbors in to worship with us and to enjoy the many worship services, activities and events that we all look forward to as a church family.

Please notify me if you have a church event that you would like to have publicized.

Sandy Peoples, Publicity Director

Meals on Wheels of Wyoming Valley

Because of the pandemic we only delivered meals six times before the lockdown, our last delivery was on March 19th. When the service was started again deliveries were only three days a week Monday, Wednesday and Friday. Our day is Thursday so we haven't delivered the rest of the year. We don't know how soon the five-day schedule will resume

Thank you to all the volunteers
Meryl Davis

Trinity Presbyterian Church Men's Club

Annual report for 2020

The Trinity Men's Club had another banner year. We had two very successful Chicken and Biscuit Dinners as our major fund raisers. Thanks for the cooperation of all as we modified our dinners to "Take Out" only!

Many of our usual events were canceled due to COVID. (The Short Wave Radio event in Plains, Boy Scout Movie night, the Deacons Rummage sale, Easter Sunrise service breakfast, and the Breakfast with Santa.) These activities did not happen!

We still were able to make financial contributions to the St. Vincent's Soup Kitchen, Forkston UM Church, Hospice of The Sacred Heart, and Trinity Presbyterian Church General Fund.

Our sincere THANK YOU goes out to Art Peoples, for his continuous ability to procure ample supplies which have enabled us to have very successful dinners. We also want to thank the Women of Trinity and the entire congregation for their continued support of the Chicken and Biscuit Dinners!

The Men's Club usually meets monthly, every first Saturday, 8:30 a.m. , at "LUMS" Fernbrook Inn at Fernbrook Corners. Hopefully we can resume regular meetings at some time in 2021. All men are welcome to join. Our Mission is to Help in Church and Community.

CLOSING BALANCE FOR 2020: \$ 2,683.59

TRINITY PRESBYTERIAN CHURCH MENS CLUB
Balance Sheet
As of December 31, 2020

	Dec 31, 20
ASSETS	
Current Assets	
Checking/Savings	
PENNSTAR	2,683.59
Total Checking/Savings	2,683.59
Total Current Assets	2,683.59
TOTAL ASSETS	2,683.59
LIABILITIES & EQUITY	
Equity	
Opening Balance Equity	2,562.07
Unrestricted Net Assets	-173.03
Net Income	294.55
Total Equity	2,683.59
TOTAL LIABILITIES & EQUITY	2,683.59

TRINITY PRESBYTERIAN CHURCH MENS CLUB
Profit & Loss
January through December 2020

	Jan - Dec 20
Ordinary Income/Expense	
Income	
DINNER INCOME	4,261.00
DUES	31.00
MISC INCOME	250.00
Total Income	4,542.00
Expense	
CHICKEN N BISCUIT DINNER	1,578.59
CORRECTION	-97.00
DONATION	2,200.00
FLOWERS	400.00
HONORARIUM	
THANK YOU	100.00
Total HONORARIUM	100.00
HOT DOG SALES	65.86
VOIDED CHECK	0.00
Total Expense	4,247.45
Net Ordinary Income	294.55
Net Income	294.55

2020 REPORT OF THE MEMORIAL WALL AND GARDEN COMMITTEE

Committee members: Carl Sgarlat Jr., Harry Cooper, Allen Hobbs, Wayne Williams and Karen Perzia. The Memorial Wall was dedicated in October of 2008. This is a beautiful addition to our church property. The planted shrubs, bushes, trees, planters and flowers all add to the serenity of this sacred area. The Memorial Walkway encircles the Garden and provides easy access to the Wall. The Wall contains twenty-four niches and twelve have been purchased. If any member wishes to reserve a niche, utilize the Garden, or honor someone with a paver, the fees are as follows:

For a niche	\$1000/\$1100 for Member/Non-member*
For Scattering of ashes	\$250/\$350 FOR Member/Non-member*
For an Engraved Paver	\$75 for any person or organization*

*These prices are subject to change and will be reviewed annually by the Committee and the Session.

The Rules and Regulations, plus related applications, acceptance forms and paver forms, are available in the church office, or you may contact any member of the Committee. A brochure explaining the Memorial Wall and Garden is also available in the church office.

This project was accomplished without the use of any church general funds. The Rev. Andrew Pillarella Memorial Fund, The Frank and Margaret Howorth Fund, and several additional donations from individuals and organizations, combined to make this possible. The fees received will now be designated for the financial needs of the future and/or for perpetual care. The committee maintains a separate account (fund) that includes all fees and/or expenses for niches, scatterings, pavers, landscaping, garden plantings, etc.

In 2020, there were no additional niches purchased; there were no "Use of the Garden for the purpose of scattering of ashes"; and no pavers were purchased. Hank Williams, who passed away on December 4, 2019, was laid to rest in the Memorial Wall on August 8, 2020. Flowers and engraving expense for the year totaled \$47.73.

RESPECTFULLY SUBMITTED,

Karen Perzia
Memorial Wall and Garden Committee

**TRINITY PRESBYTERIAN CHURCH
MEMORIAL WALL & GARDEN
AUDIT REPORT FOR 2020**

SAVINGS ACCOUNT 20288-031

BALANCE AS OF 01/01/2020	\$10,966.11
INTEREST INCOME FOR 2020	<u>2.35</u>

\$10,968.46

EXPENSES FOR 2020	<u>47.73</u>
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ENDING BALANCE	12-31-2020	<u>\$10,920.73</u>
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Trinity Presbyterian Church of Deacons Annual Report 2020

MEMBERS OF THE BOARD OF DEACONS:

Class of 2020: Nancy Thomas, Tracey Chappell, Rich Burkhardt, Jane Miller

Class of 2021: Karen Perzia, Tom Pickett, Fred Hunt, Adam Reynolds, Al Brown

Class of 2022: Linda Baines, Karen Sassaman, Cindy Williams

The Deacons meet the second Wednesday of each month with the exception of the summer months of July and August. The Board has endeavored to faithfully perform all Deacon responsibilities as listed in the Book of Order.

The Deacons were off to a great start. The old oil-filled candles were replaced with new battery operated ones. Welcome center was finalized for our visitors. Rummage sale was organized and ready to go. Karen Perzia and Nancy Thomas agreed to continue as officers until replacements could be obtained. Cindy Williams became secretary. Food was collected for our Caring and Sharing mission project for Easter under the guidance of Karen Sassaman and Linda Baines. Easter flowers were purchased for the Easter service.

And then Covid-19 hit. With everyone quarantining in place, church as well as meetings, could not take place. The food that was collected was donated to the Back Mountain Food Pantry. The deacons want to thank Art and Sandy Peoples for taking the food to the food pantry. Deacons delivered the Easter flowers to those that ordered them.

The rummage sale was originally scheduled for May 29-30th. Cancelled due to Covid. Then it was re-scheduled under CDC guidelines to be held August 28-29th. This also had to be cancelled due to too many restrictions which really prohibited a successful sale.

Deacons presented "temporary" church directories of our current church families and friends. The church office is updating to a new computer system. The final church directories will be completed at a later date. Deacons received many thank you's for an updated listing.

An extensive closet cleanup under the guidance of Tracey Chappell was completed in July.

Respectfully Submitted by Karen Perzia, President of the Deacons

President 1-01-20 thru 9-09-20

TRINITY PRESBYTERIAN CHURCH BOARD OF DEACONS ANNUAL REPORT 2020 (SEPT - DEC)

For the final months of 2020, the Deacons remained flexible while we switched from drive-in services, to in-person with protocols in place, back to drive-in, and finally to all online.

Our Thanksgiving and Christmas food drives for 6 needy families in the Back Mountain, had to be switched from a food drive and packing of the boxes, to a stuffing of envelopes. Because of a Grant from the Howorth Foundation, and the generous donations of our congregation, the Deacons gave 6 families each \$100 Weis gift cards for Thanksgiving AND Christmas, as well as a \$100 Walmart gift card to each family for Christmas. The generosity of our congregation never ceases to amaze me especially during this difficult time!

For Christmas, we decorated the church and sold poinsettias as we do every year. This year, we also mailed out Christmas cards to the entire congregation.

A huge thank you to Karen Perzia who is leaving the Deacons after many years of service to take on her new role in session. We would also like to thank our out-going Deacons Adam Reynolds, Rich Burkhardt, Janie Miller, and Tom Pickett

Respectfully submitted by Cindy Williams, President of the Deacons

DEACONS
TRINITY PRESBYTERIAN CHURCH
2020 CHECKING ACCOUNT

BEGINNING BALANCE		\$2,191.40
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DEPOSITS:

FLOWERS	\$530.50	
HOLIDAY FLOWERS	352.00	
FOOD BASKETS	1697.00	
HOWORTH FUND	900.00	
DRAINTECH DONATION	350.00	
GIFT DONATION	81.41	

TOTAL DEPOSITS	3910.91	\$6,102.31
----------------	---------	------------

EXPENSES:

KIMBERLY'S FLORAL	\$590.00	
HOLIDAY FLOWERS	286.00	
STAMPS AND CARDS	227.09	
SUPPLIES AND MISC. FUNDS	568.97	

DONATION/CONTRIBUTIONS:

GIFT CARDS-WALMART	\$600.00	
GIFT CARDS- WEISS	1200.00	
BOY SCOUT TROOP 281		
GIFT - DEPOSIT SLIPS	121.41	
CHRISTMAS		

TOTAL DONATION/CONTRIBUTIONS

\$3,593.47

TOTAL EXPENSES		\$3,593.47
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ENDING BALANCE		\$2,508.84
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The Frank Linden Howorth and Margaret Jones Howorth

Memorial Fund Committee

2020 Annual Report

Chairperson: Jennifer Sgarlat

Vice-Chairperson: John Fleschut

Secretary/Treasurer: Sandy Peoples

Member: Linda Burkhardt

Member: Allyson Lord

Trustee: Lew Baines

Trustee: Suzanne Stanitis

In accordance with the fund bylaws, the committee worked throughout the year to distribute the 2020 allocation of \$17,700.11. The funds were allocated to missionary/outreach, cultural activities and capital improvements as shown below.

Distribution for 2020		
Trinity Presbyterian	Building Fund	\$ 4,500.00
Trinity Presbyterian	Pastor's Discretionary Fund	\$ 1,500.00
Luzerne County Child Advocacy	Children Support	\$ 1,000.00
Back Mountain Food Pantry	Food Bank	\$ 2,000.00
Al Beech West Side Food Pantry	Food Bank	\$ 1,000.00
Trinity Presbyterian Church	Music Program	\$ 2,000.00
Trinity Presbyterian Church	Music Program	\$ 1,000.00
Trinity Presbyterian Church	Board of Deacons food baskets	\$ 900.00
Dallas Rotary	Children's Christmas Shopping	\$ 500.00
Trinity Presbyterian	Pastor's Education	\$ 500.00
Trinity Presbyterian Building Fund	Streaming equipment	\$ 1,272.34
Trinity Presbyterian Building Fund	Air Purifier (1)	\$ 259.70
Dallas Rotary	Food Gift Cards - Senior Center	\$ 600.00
Trinity Presbyterian Building Fund	Air Purifier (3)	\$ 317.97
Trinity Presbyterian - Outreach	Kids sundry gift bags	\$ 300.00
Back Mountain Food Pantry	Food Bank	\$ 50.10

Women of Trinity – 2020 year-end report

The Women of Trinity is an organization within the church which provides a place for fellowship and an opportunity for us to do good things in our church, our community and around the world by supporting several groups and their activities with our funds and our labor.

All gifts given to others are supported by donations from the women through their annual pledges, fundraisers and other giving opportunities.

The women began the year with their slate of officers: Moderator, Sandy Peoples; Vice Moderator, Mary Morrison; Treasurer, Carol Hobbs; Assistant Treasurer, Linda Baines; Greeting Card Ministry Chair Betsy Fairchild. We wish to thank Carol Hobbs and Betsy Fairchild for the work they do all year long.

Because of the virus, we were only able to have one luncheon meeting this year in October at the home of Barbara Rinker. Although this has been a challenging year, we have still been able to maintain some of our fundraising and support for other causes. At Easter time we did a telephone call campaign to touch base with all of our members to offer our love and support in these trying times. We contributed generously to the annual Birthday Offering, Thank Offering and Fellowship of the Least Coin.

Our giving projects this year were: \$1,065 to the General Fund of Trinity with the proceeds of our Bakeless Bake Sale; Meals on Wheels, Northeast Sight Services, Back Mountain Food Pantry No Hungry Tummys program for children, and more. These and other donations are listed in our financial report in the church annual report.

Again because of the virus, we did not have the opportunity to support the Deacons rummage sale. We also did not have the opportunity to donate the weekly flowers on two Sundays, host a Second Sunday holiday reception in the Miracle Building, and host a Lemonade on the Lawn. We did however help and support the Men's Club chicken and biscuit suppers in March and October.

But we did host a Christmas drive-thru reception on December 13th. We had to get creative. We filled 60 gift bags with all kinds of individually wrapped holiday goodies

and gave them to members and friends as they exited the parking lot after the worship service to take home to enjoy. By all accounts, the reception (even though it lacked face to face fellowship) was very well received.

We supported the Prayer Shawl Ministry and their efforts to make and distribute prayer shawls, lap robes, baby blankets, hats, scarves and more. This past year they put down their knitting needles and got out their sewing machines. They did an outstanding job of making 1,500 masks for local health care workers, and were featured in our local newspapers for their successful project to benefit others.

Several women have been greeters, served communion, received the offering and served as liturgists. We raised our visibility through more publicity in our church newsletter and local papers.

The women are pleased and proud to contribute to the life of Trinity in our church, our community and around the world. All women of Trinity are welcome to attend our meetings and events.

Sandy Peoples, Moderator

2020 Women Of Trinity - Financial Report

Opening Balance	\$1,018.86
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Receipts

Pledges	600.00
Prayer Shawl	10.00
Mission Offering and F.L.C.	278.17
Bakeless Bake Sale	1,065.00
Refund Deacons Flowers	<u>50.00</u>

Total	\$2,003.17
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Disbursements

NEPA Sight Services	100.00
Meals on Wheels	100.00
Christmas Gift Bags	170.69
Mission Offering and F.L.C.	355.00
Deacons Flowers	50.00
Trinity Presbyterian Church GF	1,065.00
Expenses Bakeless Bake Sale	27.50
Postage	<u>75.00</u>

Total	<u>\$1,943.19</u>
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Closing Balance as of December 21, 2020	\$1078.84
--	------------------

Respectfully Submitted,
Carol Hobbs, Treasurer
Linda Baines, Assistant Treasurer

**Trinity Presbyterian Church
Nominating Committee
2020 Year End Report**

On January 27, 2020, the congregation, at the Annual Meeting, elected the following four individuals to serve as members of the 2020 Nominating Committee. In addition to the four members elected by the congregation, two Elders were appointed by the Session and one Deacon was appointed by the Board of Deacons. The 2020 full Nominating Committee is:

- | | |
|----------------------|------------------|
| 1. Windsor Davis | Congregation |
| 2. Carol Hobbs | Congregation |
| 3. Marianne Williams | Congregation |
| 4. Nancy Williams | Congregation |
| 5. Nancy Thomas | Board of Deacons |
| 6. Warren Zarr | Session |
| 7. Art Peoples | Session |

During the year, the Nominating Committee met in person and by mail and made the following recommendations to the Congregation and Session.

On January 3, 2021, the Nominating Committee presented to a Special Congregational Meeting the following individuals for election to the positions of Elders and Deacons.

A. Elders for the Class of 2023 and replacement Elder for the Class of 2020.

- | | |
|-------------------------------|---------------|
| 1. Sharon Davis, First Term | Class of 2023 |
| 2. Sherri Newell, First Term | Class of 2023 |
| 3. Karen Perzia, First Term | Class of 2023 |
| 4. Wayne Williams, First Term | Class of 2022 |
| Replacement | |

B. Deacons for the Class of 2023 and replacement Elders for the Class of 2021.

- | | |
|------------------------------------|---------------|
| 1. John Fleschut, First Term | Class of 2023 |
| 2. Barbara Rinker, First Term | Class of 2023 |
| 3. Michele Rittenhouse, First Term | Class of 2023 |
| 4. Nancy Thomas, Second Term | Class of 2023 |
| 5. Sandy Peoples, First Term | Class of 2021 |
| Replacement | |
| 6. Nancy Williams, First Term | Class of 2021 |
| Replacement | |

The Session requested the Nominating Committee to panel and recommend three members of the congregation to serve on the Trinity Learning Center Advisory Board. After reviewing the list of candidates, the Nominating Committee submitted the following individuals for positions on the Trinity Learning Center Advisory Board.

- | | |
|----------------------|---------------|
| 1. Sherri Newell | Class of 2022 |
| 2. Barbara Rinker | Class of 2024 |
| 3. Marianne Williams | Class of 2024 |

On January 8, 2021, the Session approved Sherri Newell, Barbara Rinker and Marianne Williams to fill the open positions on the Trinity Learning Center Advisory Board.

The Nominating Committee wishes to thank everyone for submitting recommendations for positions on the Session, Board of Deacons and the Trinity Learning Center Advisory Board. Over a dozen recommendations were made for each position. This made the process much easier.

Respectfully yours,
Arthur J. Peoples, Chair
Nominating Committee

2020 Financial Reports
of
Trinity Learning Center
And
Trinity Presbyterian Church

Trinity Learning Center

Balance Sheet

Profit & Loss

Trinity Presbyterian Church

Building Fund

Balance Sheet

Treasurer's Report

Terms of Call

10:10 PM
09/21/20
Cash Basis

Trinity Learning Center
Balance Sheet
As of August 31, 2020

	Aug 31, 20
ASSETS	
Current Assets	
Checking/Savings	
100 · Checking - Luzerne Bank	29,130.78
101 · Checking - Luzerne Bank PPP	458.56
Total Checking/Savings	29,589.34
Other Current Assets	
111 · Luzerne Bank CD #2	26,930.54
Total Other Current Assets	26,930.54
Total Current Assets	56,519.88
TOTAL ASSETS	56,519.88
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
209 · Prepaid Tuition - Next Year	8,608.50
210 · Financial Aid Received	8,903.76
214 · Federal PPP Loan/Grant	219.36
221 · Federal Social Security Tax	-0.06
Total Other Current Liabilities	17,731.56
Total Current Liabilities	17,731.56
Total Liabilities	17,731.56
Equity	
310 · Retained Earnings	51,546.08
Net Income	-12,757.76
Total Equity	38,788.32
TOTAL LIABILITIES & EQUITY	56,519.88

Note:

All Committee Reports and the Trinity Presbyterian Church are reported on a calendar basis. The Trinity Learning Center Financial Statements are reported on a fiscal year ending August 31, which coincides with its natural school year.

We recorded \$20,919.36 income from the PPP Grant Program if that did not occur, there would have been a loss of \$14,876.98.

10:10 PM

Trinity Learning Center Profit & Loss YTD Comparison

09/21/20

Cash Basis

August 2020

	<u>Aug 20</u>	<u>Sep '19 - Aug 20</u>
Ordinary Income/Expense		
Income		
400 · Tuition & Registration	0.00	108,496.40
402 · Lunch Bunch Buddies	0.00	7,068.20
403 · Federal PPP Loan Grant Income	1,780.64	1,780.64
405 · Financial Aid	0.00	2,904.00
406 · Miscellaneous Income	0.00	40.00
409 · Interest Income	0.00	1,310.22
Total Income	<u>1,780.64</u>	<u>121,599.46</u>
Expense		
500 · Payroll - Teaching	1,780.64	99,392.15
501 · Payroll - Other	0.00	425.00
502 · Payroll Tax - Social Security	136.16	7,596.84
503 · Payroll Service	80.00	994.25
504 · Rent	0.00	21,315.00
505 · Classroom Supplies	135.28	2,169.86
506 · Advertising	0.00	475.95
507 · Office Expense	0.00	245.63
508 · Refreshments	0.00	332.54
510 · Christmas Bonuses	0.00	1,260.00
511 · Miscellaneous Expense	0.00	50.00
512 · Contributions	0.00	100.00
Total Expense	<u>2,132.08</u>	<u>134,357.22</u>
Net Ordinary Income	<u>-351.44</u>	<u>-12,757.76</u>
Net Income	<u><u>-351.44</u></u>	<u><u>-12,757.76</u></u>

TRINITY PRESBYTERIAN CHURCH
SUMMARY OF BUILDING FUND ACTIVITY - 2020

Balance 1/01/20 - Luzerne National Bank Checking Account	3,548.65
Add: Transfer from Operating Account - Bldg. Fd. Pledges Including 3,500.00 - From Howorth Fund	<u>16,484.00</u>
Total Available for Disbursement	20,032.65
Less:	
Parking Lot Lighting	4,443.00
Building Internal Lighting	3,911.79
Two New Computers	3,218.18
New Water Tank & Plumbing	2,056.07
Visual & Sound Systems	<u>3,022.34</u>
<u>Total</u>	<u>16,651.38</u>
Balance - 12/31/20 Luzerne National Bank Checking Account	<u><u>3,381.27</u></u>

Respectfully submitted,

Clarence C. Givens, Jr.
Treasurer

Trinity Presbyterian Church
Balance Sheet as of December 31, 2020

Thursday, January 14, 2021

Page 1 of 2

Account #	Account Name	Previous Period Balance	YTD Balance
<i>Assets</i>			
1.100.000	LUZERNE BANK CHECKING/WORKING	14,334.90	32,788.17
1.100.200	LUZ BK DIAMOND MOMKT	7,656.25	29,200.64
1.100.310	PETTY CASH	200.00	200.00
	Total Current Assets	\$22,191.15	\$62,188.81
1.300.100	LUZ BK BLDG FD	6,677.60	3,381.27
	Total Investments	\$6,677.60	\$3,381.27
1.500.100	AIR COND. SYSTEM - 2009	53,362.26	53,362.26
1.500.105	RESTROOM IMPROVEMENTS - 2010	61,018.56	61,018.56
1.500.106	BOILER - 2011	9,105.00	9,105.00
1.500.107	OFFICE EQUIP/COMPUTERS - 2012	1,944.19	3,218.18
1.500.108	PASTOR OFF FURN. & FIX. - 2014	4,875.00	4,875.00
1.500.109	NEW GUTTERS - 2015	1,894.00	1,894.00
1.500.110	BLDG IMPS/PARLOR DOORS - 2012	3,911.79	3,911.79
1.500.111	REAR RAMP	3,500.00	3,500.00
1.500.112	PARKING LOT LITES-2020	4,443.00	4,443.00
1.500.114	HVAC ADDITION-2018	20,285.00	20,285.00
1.500.115	KYOCERA RECON COPIER - 2013	3,490.00	3,490.00
1.500.116	NEW ROOF - 2013	49,140.00	49,140.00
1.500.117	FLAGPOLE - 2013	1,569.79	1,569.79
1.500.118	SOUND SPEAKER SYSTEM - 2015	2,820.00	4,842.34
1.500.119	PARKING AREA RESURFACING-2015	14,840.00	14,840.00
1.500.120	WELL PUMP - 2019	4,449.73	4,449.73
1.500.121	MIRACLEBLDG FLOORING - 2017	14,110.00	14,110.00
	Total Fixed Assets	\$254,758.32	\$258,054.65
	Total Assets	\$283,627.07	\$323,624.73
<i>Liabilities</i>			
2.100.110	BUILDING FUND PLEDGES	10,921.07	11,981.04
2.100.130	PERCAPITA COLLECTED	175.00	0.00
2.100.132	RISE AGAINST HUNGER	0.32	0.00
2.100.134	LOCAL MISSION PROJECTS	300.00	300.00
2.100.136	EDITH PILLAARELLA MEMORIAL	2,475.00	2,475.00
2.100.137	TRIENNium	590.00	590.00
2.100.139	CATHY BROWN MEMORIAL	1,408.93	1,408.93
2.100.142	OUTREACH FUND	63.34	363.34
2.100.143	HOWORTH-MUSIC FUND	2,918.41	2,418.41
2.100.144	SWEPSTON MEMORIAL	400.00	400.00
	Total Pass Thrus	\$19,252.07	\$19,936.72
2.000.000	<i>Accounts Payable/Vendors</i>	(164.87)	(164.87)
2.100.182	EGG DONATIONS	43.00	43.00
2.100.190	PASTOR'S DISCRETIONARY ACCOUNT	377.81	377.81

Trinity Presbyterian Church
Balance Sheet as of December 31, 2020

Thursday, January 14, 2021

Page 2 of 2

Account #	Account Name	Previous Period Balance	YTD Balance
Total Liabilities		\$19,508.01	\$20,192.66
<i>Fund Balance</i>			
3.100.000	GENERAL OPERATING FUND	2,683.14	41,996.15
3.200.000	BUILDING FUND	6,677.60	3,381.27
3.300.000	NET FIXED ASSET FUND	254,758.32	258,054.65
Total Fund Balance		\$264,119.06	\$303,432.07
Total Liabilities and Fund Balance		<u>\$283,627.07</u>	<u>\$323,624.73</u>

Trinity Presbyterian Church
Treasurer's Report as of December 2020

Thursday, January 14, 2021

Page 1 of 3

Account #	Account Name	YTD Balance	Over/Under YTD+(-)	Annual Budget
Income				
4.100.110	PLEDGES	126,223.42	10,223.42	116,000.00
4.100.130	LOOSE OFFERING	3,010.00	(2,290.00)	5,300.00
4.100.140	NON PLEDGES	16,854.41		
4.100.141	LUZERNE COUNTY 2020 VIRUS GRANT	20,000.00		
4.200.200	TLC RENT	24,360.00	(12,180.00)	36,540.00
4.200.210	INTEREST DIAMOND ACCOUNT	3.92	(6.08)	10.00
4.300.100	INITIAL OFFERING	538.00	88.00	450.00
4.300.200	EASTER OFFERING	2,870.00	(480.00)	3,350.00
4.400.100	CHRISTMAS OFFERING	2,250.00	(950.00)	3,200.00
4.400.300	MEMORIALS, GIFTS & BEQUESTS	344.73	(155.27)	500.00
4.400.310	DEACONS/RUMMAGE SALE	0.00	(3,500.00)	3,500.00
4.400.315	MEN'S CLUB Inc.	2,000.00	0.00	2,000.00
4.400.316	WOMEN OF TRINITY	1,065.00	765.00	300.00
4.400.320	HOWORTH	0.00	(3,000.00)	3,000.00
4.400.330	TPC ENDOWMENT FD TRF	29,000.00	14,000.00	15,000.00
4.400.400	MISC. RECEIPTS	152.29	(347.71)	500.00
	Total Income	\$228,671.77	\$2,167.36	\$189,650.00
Expenses				
5.001.060	PER CAPITA	1,116.00	(34.00)	1,150.00
	PER CAPITA	\$1,116.00	(\$34.00)	\$1,150.00
5.002.030	PASTORS DISCRETIONARY FD.	134.92	(865.08)	1,000.00
5.002.050	MISC Exp. 2	115.50	(284.50)	400.00
	Total Expense CLERK/SESSION	\$250.42	(\$1,149.58)	\$1,400.00
5.003.030	PRINTED MATERIALS Exp. 2	583.36	383.36	200.00
5.003.040	RECEPTIONS	0.00	(500.00)	500.00
5.003.060	MISC Exp.	0.00	(100.00)	100.00
	Total Expense MEMBERSHIP	\$583.36	(\$216.64)	\$800.00
5.100.020	CURRICULUM	0.00	(500.00)	500.00
5.100.060	SS ACTIVITIES	348.60	(151.40)	500.00
5.100.080	CAMP SCHOLARSHIPS	470.00	170.00	300.00

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Account #	Account Name	YTD Balance	Over/Under YTD+(-)	Annual Budget
5.100.090	SS SUPPLIES	523.35	(476.65)	1,000.00
5.100.120	VACATION BIBLE SCHOOL	0.00	(200.00)	200.00
	Total Expense CHRISTIAN ED	\$1,341.95	(\$1,158.05)	\$2,500.00
5.100.450	GENERAL MISSION	0.00	(2,000.00)	2,000.00
5.100.451	MISSIONS - OTHER	393.69		
	Total Expense MISSION	\$393.69	(\$2,000.00)	\$2,000.00
5.100.500	---NEWSLETTER/PUB. RELATIONS--	103.60		
5.100.510	ADVERTISEMENTS	500.72	(499.28)	1,000.00
5.100.520	COPYING/OUTSOURCED	0.00	(100.00)	100.00
5.100.530	POSTAGE/NEWSLETTER	160.00	110.00	50.00
	Total Expense NEWSLETTER	\$764.32	(\$489.28)	\$1,150.00
5.100.620	COPIER MAINT & PAPER	2,359.02	359.02	2,000.00
5.100.621	COMPUTER MAINT.	539.99	139.99	400.00
5.100.640	UMBRELLA INSURANCE	518.00	25.00	493.00
5.100.660	LIABILITY INSURANCE	4,814.55	(285.45)	5,100.00
5.100.690	OFFICE SUPPLIES/EXP	1,288.54	(711.46)	2,000.00
5.100.710	POSTAGE	666.59	66.59	600.00
5.100.730	TELEPHONE/INTERNET	5,252.67	(447.33)	5,700.00
	Total OFFICE/ADMINISTRATIVE	\$15,439.36	(\$853.64)	\$16,293.00
5.200.810	PEST CONTROL	1,340.50	(359.50)	1,700.00
5.200.820	RECYCLES/REFUSE	756.00	36.00	720.00
5.200.830	SEWER	2,100.00	(180.00)	2,280.00
5.200.840	CLEANING SERVICES	10,932.00	(2,668.00)	13,600.00
5.200.850	LAWN CARE/SNOW REMOVAL	4,713.50	(4,786.50)	9,500.00
5.200.870	ELECTRICITY	3,526.49	(1,973.51)	5,500.00
5.200.880	HEAT/GAS	9,894.15	1,194.15	8,700.00
5.200.881	PROPERTY INSURANCE	2,063.41	(449.59)	2,513.00
5.200.890	MISC. PROPERTY EXP	3,843.23	2,243.23	1,600.00
5.200.900	PAPER PRODUCTS/NON OFFICE	195.63	(1,004.37)	1,200.00
5.200.910	REPAIRS/MAINT GENERAL	1,773.01	273.01	1,500.00
5.200.920	REPAIRS/MAINT EQUIP	0.00	(1,000.00)	1,000.00
	Total Expense PROPERTY	\$41,137.92	(\$8,675.08)	\$49,813.00

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Account #	Account Name	YTD Balance	Over/Under YTD+(-)	Annual Budget
5.301.110	PLEDGE ENVELOPES	0.00	(600.00)	600.00
5.301.120	PRINTED MATERIALS Exp.	218.78	(381.22)	600.00
5.301.140	DINNERS	0.00	(300.00)	300.00
	Total Expense	\$218.78	(\$1,281.22)	\$1,500.00
	STEWARDSHIP			
5.402.110	PASTORS CASH SALARY	41,418.00	0.00	41,418.00
5.402.120	PASTORS HOUSING ALLOW	16,000.14	0.14	16,000.00
5.402.121	PENSION/MED DIS BENEFITS	16,671.88	(5,424.12)	22,096.00
5.402.122	SOC.SEC REIMBURS	4,553.67	(14.33)	4,568.00
5.402.123	VOUCHERED MED. EXP	1,929.40	(370.60)	2,300.00
5.402.124	PROFESSIONAL EXP	0.00	(500.00)	500.00
5.402.125	CONTINUING ED	621.72	(378.28)	1,000.00
5.402.127	AUTO/TRAVEL	0.00	(3,000.00)	3,000.00
5.402.128	MUSIC DIR SALARY	13,130.00	0.00	13,130.00
5.402.129	ADMIN ASSIST SALARY	18,456.00	4,936.00	13,520.00
5.402.130	PAYROLL TAXES	2,416.28	377.28	2,039.00
5.402.131	BONUSES	1,550.00	250.00	1,300.00
5.402.140	WORKMEN'S COMP INSURANCE	1,431.00	1.00	1,430.00
5.402.200	PAYROLL SERVICES	1,090.00	50.00	1,040.00
	Total Expense PERSONNEL	\$119,268.09	(\$4,072.91)	\$123,341.00
5.504.140	GUEST PASTOR	0.00	(750.00)	750.00
5.504.160	MISC SUPPLIES/SVCS	642.70		
5.504.170	PIANOTUNING/ORGAN REPAIR	225.00	(375.00)	600.00
5.504.200	SUBSTITUTE ORGANIST	0.00	(600.00)	600.00
	Total Expense WORSHIP	\$867.70	(\$1,725.00)	\$1,950.00
5.100.650	COVID-19 EXPENSE	422.19		
	Total Expenses	\$181,803.78	(\$21,655.40)	\$201,897.00
	Difference	\$46,867.99		(\$12,247.00)

**TRINITY PRESBYTERIAN CHURCH
PROPOSED TERMS OF CALL
January 2, 2021 to December 31, 2021
Rev. Jennifer Ann Baer**

	<u>2021</u>
Cash Salary	\$42,314
Housing Allowance	\$16,000
Vouchered Medical	<u>\$2,300</u>
Effective Salary	\$60,614
Pension, Medical, Death/Disability Benefits – 60,614 x 37%	\$22,427
Social Security Reimbursement – 60,614 x 7.65%	\$4,637
Professional Expenses (Books, etc.)	\$500
Continuing Education	\$1,000
Auto/Travel Expenses	<u>\$3,000</u>
<u>Total Pastor Terms of Call</u>	<u>\$92,178</u>

Note:

Pastor receives study leave of 2 weeks minimum, including two Sundays
And vacation of 30 days including four Sundays. Also included for 2021
Is 5 days of retreat, not including a Sunday.

Music Director	\$13,327
Administrative Assistant	\$20,800
Social Security	<u>\$2,611</u>
<u>TOTAL ALL PERSONNEL</u>	<u>\$128,916</u>

TRINITY PRESBYTERIAN CHURCH TENTATIVE BUDGET 2021

Income

Pledges	\$120,000
Loose Offering	3,000
TLC Rent	36,540
Initial Offering	600
Easter Offering	3,000
Christmas Offering	3,000
TPC Endowment Fund	15,000
Memorial, Requests	500
Deacons	3,000
Men's Club	2,000
Women of Trinity	300
Miscellaneous	<u>500</u>

Total Income \$187,440

Expense

Per Capita	\$ 700
Clerk/Session	1,100
Membership	850
Christian Education	2,100
Mission	1,000
Newsletter	900
Office/Administrative	15,400
Property	48,400
Stewardship	400
Personnel	133,184
Worship	<u>1,800</u>

Total Expense \$205,834

Deficit (\$ 18,394)

FOR INFORMATION ONLY. SESSION IS SOLELY RESPONSIBLE FOR ADOPTING THE BUDGET.

		% of Budget		
Personnel	65	Total Insurance Package	\$ 9,068	
Property	24	Utilities	\$ 12,700	
Office Administrative	8	Lawn Care/Snow Removal	\$ 9,500	
All other categories	<u>3</u>	Sewer & Refuse	\$ 3,000	
	100			